

D07 MONARCH MODEL INFORMATION-NEW SCO FY 2010-11 YEAR-END REPORTING REQUIREMENTS

The D07 Monarch Model was created to assist Departments in extracting the information from the D07 (Level 0,0,0,1) report for completion of reclassification of Accounts Payable. The model has two summaries tabs in the Summary Window for Vendor Type 3 (TC517) and Vendor Type 2, 4, and 5 (TC519).

Based on the information extracted by the model, Departments must perform a detailed analysis.

Review a current PCA Table listing to identify the Ultimate Funds Distribution lines and the PCA Type for the PCAs listed on the "Summary Window" of the Monarch Model. PCA's with a PCA Type other than 1 allocate to other fund sources as determined by the CA Table. Review the CA Tables to determine PCAs receiving allocated encumbrances.

Departments must also determine the appropriate 8-digit Subsidiary required for TC 517 entries for Vendor Type **3**. TC 519 entries for Vendor Types **2, 4** and **5** require a General Ledger number.

Refer to [NEW SCO FY 2010-11 YEAR-END REPORTING REQUIREMENTS FOR ACCOUNTS PAYABLE RECLASSIFICATION](#) for detailed instructions.

Instructions for downloading the Monarch Model:

On the CALSTARS User Procedures page
<http://www.dof.ca.gov/accounting/calstars/procedures/>

Right click on MONARCH Model D07

Select "Save Target As..."

Select where you want to save the model. Select "OK".